

13th October 2023

Dear Parent/Guardian,

Personal statement deadline and resources

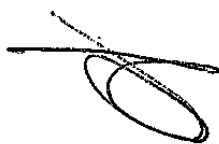
Please find below the key dates for students who are applying to university. I wanted to write to you to highlight some of the key dates for this term. Our next deadline is Thursday 19th October for students to finalise their personal statement. Students will have the opportunity to refine their personal statement after this date, but this should be minor tweaking before sending their application.

The personal statement is a very important part of the UCAS process and valued by admissions tutors. Students have access to a wealth of support, for example, Unifrog, where they can find a range of podcasts, books, Journals to support their interest in their chosen subject. Unifrog also has guidance on how to structure their personal statement. Students also have access to the Highcliffe UCAS hub where they can find exemplar personal statements and guidance from admissions tutors on what they want to see in a personal statement.

We also have strong links with a number of universities, including Portsmouth. They provide a very unique service where students can receive feedback on their personal statement from admissions tutors. There is absolutely no obligation for students to apply to the University of Portsmouth to access this service. Details of how to submit their personal statement is below.

I would like to take this opportunity to say thank you for all you are doing to support your child through the application process, be it attending open days or supporting them with their statement.

Kind regards



Mrs Chalmers

Portsmouth personal statement hub

Students who wish to use the Portsmouth PS Hub will need to register; details of this can be found on the link below or by clicking on the QR code

<https://www.port.ac.uk/collaborate/schools-and-colleges/post-16-events/personal-statement-hub-registration>



Key dates and deadlines for UNIVERSITY APPLICANTS Intake September 2024

31st Jan	Presentation to students on researching universities. (Mrs Chalmers – Study Centre)
7th Feb	Presentation to students on researching university courses and the application process. (Mrs Chalmers – Study Centre)
28th Feb	Student Finance presentation for students (Exeter University) (Mrs Chalmers – Study Centre)
6th June	Presentation to students on how to write a competitive personal statement. (Mrs Chalmers – Study Centre)
16th June	UCAS registration for Entry 2024 All students who are applying (or thinking about applying) to university MUST attend. Students will be allocated a session during period 1 or 2 in IT2 or IT4.
27th June	First draft of the personal statement (Sections 1 & 2 or 3) to be completed and uploaded on Unifrog by Tuesday 27 th June.
15th Sept	Second draft of the personal statement to be completed and uploaded on Unifrog by Friday 15 th September.
19th Oct	Third draft of the personal statement to be completed and uploaded on Unifrog by Thursday 19 th October.
6th Nov	INTERNAL HIGHCLIFFE DEADLINE FOR UCAS APPLICATIONS (<i>except Oxbridge and Early Entry</i>) is Monday 6 th November. This includes all sections of the application (except choices)
31st Jan 2024	EXTERNAL DEADLINE FOR UCAS APPLICATIONS (<i>except Oxbridge and Early Entry</i>) is Wednesday 31 st January 2024, however, we strongly encourage all applications to be submitted during the Autumn term. <i>Please note our Highcliffe deadline above for completed applications; references can take up to two weeks to be uploaded once an application has been submitted to us.</i>

Deadlines for students applying for Early entry: Oxbridge, Medicine, Dentistry, Veterinary Science

15th Sept	INTERNAL HIGHCLIFFE DEADLINE for completed applications, including a finalised personal statement (except choices) is Friday 15 th September (<i>this is to allow referees time to complete references prior to the Oxbridge deadline</i>).
22nd Sept	FINISHED APPLICATIONS must be ready by Friday 22 nd September, for final checking before being sent.
16th Oct	EXTERNAL DEADLINE is Monday 16 th October. Applications MUST be sent off PRIOR to this date.